

# Paramount Unified School District



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(562) 602-6000 Fax (562) 602-8111

## BOARD OF EDUCATION

VIVIAN HANSEN

*President*

SONYA CUELLAR

*Vice President*

ALICIA ANDERSON

*Member*

LINDA GARCIA

*Member*

TONY PEÑA

*Member*

RUTH PÉREZ

*District Superintendent*

## **REGULAR MEETING OF BOARD OF EDUCATION**

### **MINUTES**

**March 12, 2018**

The meeting was called to order at 6:05 p.m. by President Vivian Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Chris Stamm, Director-Nutrition Services, led the Pledge of Allegiance.

Roll Call Vivian Hansen Linda Garcia  
Sonya Cuellar Tony Peña - ill  
Alicia Anderson

Administrators Present Ruth Pérez, Superintendent  
Ruben Frutos, Assistant Superintendent-Business Services  
Myrna Morales, Assistant Superintendent-Human Resources  
Ryan Smith, Assistant Superintendent-Secondary Educational Services  
Deborah Stark, Assistant Superintendent-Educational Services  
David Daley, Director-Special Education  
Jesse Flores, Interim Director-Safety & Security  
Greg Francois, Director-Secondary Education  
Renée Jeffrey, Director-K-5 School Support & Innovative Programs  
Scott Law, Director-Facilities and Projects  
Margarita Rodriguez, Director-Research, Assessment & Student Info.  
Manuel San Miguel, Director-Student Services  
Beatriz Spelker-Levi, Director-Personnel  
Chris Stamm, Director-Nutrition Services  
Patricia Tu, Director-Fiscal Services  
Lynn Butler, Principal-Alondra Middle School  
Theresa Diaz, Principal-Collins School  
Morrie Kosareff, Principal-Buena Vista High School  
Kevin Longworth, Principal-Paramount Park Middle School  
Lisa Nunley-Macon, Principal-Hollydale School  
Keith Nuthall, Principal-Odyssey STEM Academy  
Mike Ono, Principal-Paramount High School  
Sue Saikaly, Principal-Zamboni Middle School  
Elizabeth Salcido, Principal-Paramount High School-West  
Kim Chavez, Assistant Principal-Paramount Park Middle School  
Josephine Contreras, Assistant Principal-Collins School

Jill Hammond, Assistant Principal-Alondra Middle School  
Lisa Kirk, Assistant Principal-Zamboni Middle School  
Nancy Manning, Assistant Principal-Hollydale School  
Alicia Megofna, Assistant Principal-Paramount High School-West  
Becky Perez, Dean of Students-Odyssey STEM Academy

Approve Agenda  
March 12, 2018  
1.99

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 4-0 to approve the agenda of the Regular Meeting of March 12, 2018.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Study Session Meeting  
Minutes February 26, 2018  
1.100

Trustee Cuellar moved, Trustee Anderson moved and the motion carried 4-0 to approve the minutes of the Study Session Meeting held on February 26, 2018.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Regular Meeting Minutes  
February 26, 2018  
1.101

Trustee Garcia moved, Trustee Anderson seconded and the motion carried 4-0 Approve the minutes of the Regular Meeting held on February 26, 2018.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

## **REPORTS**

Student Board  
Representatives

Angel Macias-Paramount High School, Melanie Rodarte-Paramount High School-West, Joseph Bender-Buena Vista High School and Jairo Aguirre-Paramount Adult School reported on school academics, athletic and extra-curricular activities.

Employee Representative  
Reports

CSEA representative Maria Anguiano was in attendance and shared that the association is still currently bargaining.

TAP president April O'Connor thanked Dr. San Miguel and Judy Morrison for their support with a grant to support students in need. She added that this is a wonderful District with the hardest working TK-5 staff. She invited the Board to visit the SDC program. Preschool through 5<sup>th</sup> grade have the minimal amount of planning time. Teachers are juggling and giving up their own time. She added that our schools are successful but our teachers need support. Next bargaining meeting is until March 27<sup>th</sup> and there is much to work on. New hires are great and we don't want them to leave, we need them to stay. There are glitches with technology that we need to get ahold of before more is implemented. She asked that the District hold off on more implementations.

Board Members' Reports

Trustee Anderson attended the monthly Ad Hoc Meeting and she traveled to Sacramento for the recognition of Hollydale School and Paramount Park Middle Schools for being designated Schools To Watch.

Trustee Cuellar traveled to Sacramento to participate in the recognition

for Hollydale School and Paramount Park Middle School for being designated Schools To Watch. She added that it was an honor to be there and to be recognized in the Assembly room was incredible.

Trustee Garcia attended a meeting in which the Mayor of Nayarit also attended. She attended the yard sale that the PHS JROTC hosted and she met with Principal Toscano from Wirtz School as they were selected this year for the Woman's Club Essay Contest.

Trustee Hansen participated in the Taco Tuesday fundraiser, she met with MUSA parents, she attended the Ad Hoc meeting, City Council meeting, the K-5 meeting, and the memorial for Leonard Sivley.

## Superintendent's Report

Superintendent Dr. Pérez highlighted the following:

- Superintendent Pérez along with Board members Anderson and Cuellar traveled to Sacramento for the recognition of Hollydale School and Paramount Park Middle School for their designation as Schools To Watch. Lobbying was taking place for social workers in schools. She shared that Assembly member O'Donnell is advocating for a bill that has to do with SBAC and SAT.
- Dr. Pérez visited Keppel School and Assemblymember Rendon distributed a reading book to every Keppel student.
- She shared with the Board that during Latino Literacy Project at Gaines for parents, they also received books and as we move technology forward, we hope to help our parents with digital learning.
- Superintendent Pérez had an opportunity to teach in two AVID classrooms at PHS and added that next year, the District looks to bring AVID Excel.
- Dr. Pérez commented that the District is very involved in March Madness in support of PEP.

### Recognition – Schools To Watch Schools

Board of Education members and Superintendent Dr. Pérez joined Adrian Landa, Field Representative for Speaker Anthony Rendon and Lynda Johnson Field Deputy for Supervisor Janice Hahn in recognizing Alondra Middle School, Jackson School, Hollydale School, Paramount Park Middle School and Zamboni Middle School for their designation as Schools To Watch. Mr. Landa presented Superintendent Pérez with a CD of the recognition that took place at the State Capital in the assembly room. Ms. Johnson presented the schools with scrolls on behalf of Supervisor Hahn.

### Update on New K-12 LCAP Actions and Services

Dr. Deborah Stark, Assistant Superintendent-Educational Services and Dr. Ryan Smith, Assistant Superintendent-Secondary Educational Services provided the Board with information to highlight selected K-12 initiatives that are being implemented to address students' needs and outlined the timeline for LCAP Committee responsibilities.

Cognitively Guided Instruction in Math promotes the development of students' mathematical thinking through instruction that builds upon students' current understanding to help them learn new concepts. This approach recognizes that students intuitively possess problem-solving strategies that develop along a progression; teachers use their

understanding of this progression to ask questions and guide instruction. The Math practice standards require that students learn how to “make sense of problems and persevere in solving them. CGI is an approach to teaching math that does this. CGI is being used for math instruction in one or two grade levels at each K-5 school. Observations in these classes show students are communicating their thinking and solving problems using multiple strategies.

In an AVID elementary classroom students learn organizational skills, study skills and note taking strategies. Questioning strategies, Socratic Seminar, and Philosophical chairs add rigor to daily content lessons. Students also develop an early awareness of college.

One of the requirements of Supplemental/Concentration funding is to meet students’ needs by increasing or improving services. Data on the social emotional needs of student showed Collins had high numbers of Foster Youth and Homeless students as well as a high need for behavior support. To respond to this need, resources to support social emotional learning were included in the LCAP for Collins.

Middle School offerings in 2018-19 will include the following:

- AVID Excel for long term English Learners will be piloted in 7<sup>th</sup> grade
- Where Everyone Belongs (WEB) to support students’ transition from elementary to middle school through mentoring relationships between 6<sup>th</sup> and 8<sup>th</sup> grade students
- Computer App Creators and Computer Science for Innovators will be new elective courses for 8<sup>th</sup> grade

High School Leadership Teams implementation include:

- MILE Assessment
- 5-day Summer Institute
- School Site Visits (4 total)
- 2-day Feedback Institute (will be held in June)

District Leadership Team:

- 5D Workshops

The 5D instructional framework lays out a vision for high-quality teaching and aligns the work of instructional improvement across the school system. The framework organizes and defines the ideal characteristics of classroom instruction into five dimension.

The MILE process is:

- Notice and Wonder
- Feedback
- Professional Development Plan and Support

The 2-day Summer institute key objective were:

- To deepen school leaders knowledge and skill in identifying high-quality instruction along with the professional learning necessary to support teacher learning.
- To build a common understanding and language of effective instruction through the 5D
- To use our shared understanding of effective instruction to analyze classroom practice

- To understand the habits of thinking for instructional leadership

During School Visits:

- Focus on element(s) of the 5D
- Identify Instructional “looks fors”
- Visit classrooms in small teams
- Debrief visits
  - Wonderings
  - Can do
  - Verge of
- Develop feedback

Next steps include:

- 5D training for K-8 principals and assistant principals
- Coaching for high school principals, assistant principals, and deans
- High school ELA and ELD teams
  - 5D training
  - Studio Cycle

The full version of the presentation is available on the District website.

2017-18 Second Interim Report

Mr. Ruben Frutos, Assistant Superintendent-Business Services provided the Board with information on the Second Interim Report. It is being presented to the Board with a positive certification and current projections show Paramount Unified School District will remain financially solvent in the current and subsequent two fiscal years at the current actual and projected rate of expenses/revenues and LACOE approval is expected.

Mr. Frutos shared that new developments are that LCFF will reach targeted funding next fiscal year (2018-19) and revenue growth in future years will be limited to COLA only. There will be Federal and State tax modifications and the federal budget plan has a proposed 5.2% reductions.

Challenges that remain the same are declining enrollment, CalSTRS & CalPERS increases, health & welfare benefit increases and economic conditions and federal budgeting.

The full version of the presentation is available on the District website.

**BOARD MEETING  
CALENDAR**

1.102

Trustee Garcia motioned, Trustee Cuellar seconded and the motion carried 4-0 to cancel the April 9, 2018 Board of Education meeting.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

**HEARING SECTION**

During the hearing section, the following speakers addressed the Board:

Sara Patricia Huevo said as parents they want the best education for their kids. We have some wonderful teachers and staff and they need the Board to give the teachers the resources necessary for them to continue to do a great job. She added that it has been almost a year

since they requested that air filters be purchased for the air purifiers that were donated to some schools. She added that Dr. Perez continues to say that the air situation is favorable but as parents they expect the Board to go out of their way to protect their children from air contaminants. If the air contaminants are lower, it does not mean that the chromium six problem has disappeared. She asked that the Board look into it.

Gerald Cerda commented that last year Paramount Unified School District received about 300 air purifiers to be used in classrooms with the highest level of hexavalent chromium for Lincoln, Jackson, Mokler, and Gaines. With over 106 million dollars in bond money from measure I, why haven't HEPA filters been installed to protect students and teachers. He added that it would be unacceptable in Manhattan Beach, Bel Aire, Palos Verdes and it is unacceptable in Paramount. He is piggybacking on TAP's presentation as to why teachers don't have a contract budget. Parents want a budget immediately for these teachers, they do a lot and they need a contract budget. Since there is 106 million collected from measure I, he noticed that 1 million of that is being used for Odyssey Academy. We can utilize that money a little more since a lot of stuff already exists and the campus and why reinvest in something that is already there. We can use that money here for education, that campus is also in a different city and that needs to be corrected. He also did not see any work that was done last year for the HVAC units, the windows, the gutting of classrooms, the electrical on the DSA website it looks like there is no inspection, approval from DSA, how is Paramount doing this work.

Lisa Lappin shared that this is her first time coming to a Board meeting and she is coming in the memory of her student who died 5 years ago of cancer she had fear of you but since her death she has less, she watched her die, suffer, she watched her family suffer and she has some suggestions, positive suggestions about what we can do for other people who are ill in the district, she knows there are others. She said to forgive her if they are already doing some but one idea, her student did not have was counseling, her family did not have counseling she was deeply depressed, she went 60 days without eating, she died of starvation after her cancer had been cured. The social workers at the hospital should have referred her but as a district now that we have licensed clinical social workers perhaps they can link families up with the services without costing the district so that families can get support. Another suggestion is, she was homeschooling her but often she was too sick to be homeschooled or she would be in the hospital. She suggests that homeschooling in the summer can be offered to students so they can get caught up. Another suggestion is to have funds to help with final expenses. Her student had no funds and Lincoln helped raise funds so she could have a proper burial. Some kind of fund like the PEP fund so that the families who lose a child can get some help from the district. The HEPA filters she knows were meant for Lincoln and Gaines, she knows that there are two students with cancer in kindergarten at Keppel in the same classroom. She asks if they could have a HEPA filter in that particular classroom that could help the students not be exposed as their immune systems are depleted when they have had chemo or radiation.

## **CONSENT ITEMS**

0.103

Trustee Anderson motioned, Trustee Cuellar seconded and the motion carried 4-0 to approve the Consent items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

## **Human Resources**

Personnel Report

17-13

2.103

Accepted Personnel Report 17-13, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

## **Educational Services**

Professional Activities Report

17-07

3.103

Approved the Professional Activities Report 17-07 for the Mathematics Curriculum team to attend the NCTM conference, an out-of-state conference.

## **Business Services**

Purchase Order Report 17-13

4.103

Approved Purchase Order Report 17-13 authorizing the purchase of supplies, equipment, and services for the District.

Acceptance of Donations

4.103

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

## **ACTION ITEMS**

### **Educational Services**

AVID College Readiness

System Services and

Products Agreement for

2018-19

3.104

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the Advancement Via Individual Determination College Readiness System Services and Products Agreement to offer AVID Excel as a new elective course for seventh grade Long-term English Learners in 2018-19.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

Memorandum of

Understanding with

Community Union, Inc.

3.105

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the Memorandum of Understanding with Community Union, Inc. to offer parents of English learners classes utilizing the Parent Empowerment through Technology Program.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

Nonpublic School Placement  
for a Special Education

Student for 2017-18

3.106

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the placement for a special education student in nonpublic schools as determined by the student's Individual Education Plan for the 2017-18 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

Carl D. Perkins Grant  
Award Amendment  
3.107

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to approve the Carl D. Perkins Grant Award amendment for the 2017-18 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Carl D. Perkins Grant  
Award Amendment for  
Paramount Adult School  
3.108

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 4-0 to approve the Carl D. Perkins Grant Award amendment for Paramount Adult School for the 2017-18 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

### **Business Services**

Second Interim Report 2017-  
2018  
4.109

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the Second Interim Report with a positive certification.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Authorization to Purchase –  
Visitor Management System  
4.110

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to authorize the purchase of the Raptor Visitor Management System, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Notice of Completion – Field  
Service Contract  
4.111

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 4-0 to accept as completed the Field Service Contract for replacement of windows at rooms 30-34, 2 story, café, and PE complex at Paramount High School-West Campus. Authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Issuance of Purchase Orders  
to Vendors for E-Rate 2018-  
2019 Eligible Projects  
4.112

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to authorize staff to create and hold the 2018-2019 E-Rate Purchase Orders pending E-Rate funding approval.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

### **ANNOUNCEMENTS**

President Hansen reported that the next Regular Meeting would be Monday, March 26, 2018 at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments  
Per Government Code 54957

There were no staff/employee comments.



**CLOSED SESSION**

The Board adjourned to Closed Session at 9:00 p.m. to discuss, Conference with Legal Counsel-Anticipated Litigation, Conference with Labor Negotiator, and Public Employee Performance/Evaluation (Superintendent).

**OPEN SESSION**

The Board reconvened to Regular Session at 10:48 p.m. President Hansen reported that they discussed Conference with Legal Counsel-Anticipated Litigation, Conference with Labor Negotiator, and Public Employee Performance/Evaluation (Superintendent).

There was no action taken in Closed Session.

**ADJOURNMENT**

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on March 12, 2018 at 10:49 p.m. in memory of retired teacher Leonard Sivley.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

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Ruth Pérez, Secretary  
To the Board of Education

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President/Clerk